

# **MINUTES OF A REGULAR MEETING OF THE COUNCIL OF WAITE HILL, OHIO**

**March 10, 2025**

Pursuant to notice given, the Council of the Village of Waite Hill, Ohio, met at the Waite Hill Village Hall on Monday, March 10, 2025. The Council Meeting was called to order at 8:05 a.m., with Mayor Ryan W. Cox presiding.

The following members of Council were present:

Adam Bowden  
Abby Hiltsley  
Karl Scheucher

Brian Doty  
Samuel Knezevic (via Zoom)  
Stephanie Winterer

Also present were Robbi Laps, Clerk-Treasurer, Carl Dondorfer, Police Chief, Bob Haynik, Service Director, and Stephen L. Byron, Law Director.

The Minutes of the Regular Meeting of Council held February 10, 2025 were previously distributed to Council. Mr. Doty moved to approve the Minutes as presented, which motion was seconded by Ms. Winterer.

Roll Call: Yeas: Bowden, Doty, Hiltsley, Knezevic, Scheucher, Winterer  
Nays: None

Motion carried  
Minutes approved

**Resolution No. 2025-3** - "A Resolution authorizing and directing the payment of certain sums" was read. After discussion, Mr. Doty moved that Resolution No. 2025-3 be adopted as read, which motion was seconded by Ms. Winterer.

Roll Call: Yeas: Bowden, Doty, Hiltsley, Knezevic, Scheucher, Winterer  
Nays: None

Motion carried  
Resolution No. 2025-3 adopted

**Ordinance No. 2025-7** - "An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant(s) and declaring an emergency" was read for the first time. After discussion, Ms. Hiltsley moved to suspend the rule which requires that Ordinances be read on three different days, which motion was seconded by Mr. Bowden.

Roll Call: Yeas: Bowden, Doty, Hiltsley, Knezevic, Scheucher, Winterer  
Nays: None

Motion carried  
Rule suspended

After discussion, Ms. Hiltzley then moved that the Ordinance be adopted, which motion was seconded by Mr. Bowden.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Knezevic, Scheucher, Winterer  
Nays: None

Motion carried  
Ordinance No. 2025-7 adopted

After discussion, Mr. Scheucher moved to declare six Motorola portable radios, Series APX 6000, listed in "Exhibit A" (appended to these minutes), to be surplus property not needed for any municipal purpose and to authorize those radios to be sold on the govdeals.com website, which motion was seconded by Mr. Doty.

Roll Call: Yeas: Bowden, Doty, Hiltzley, Knezevic, Scheucher, Winterer  
Nays: None

Motion carried  
Motorola radios to be sold

Ms. Bowden, Chair of the Communication and Community Outreach Committee, reported that the new edition of the Village Voice would be going out sometime during the week of March 10, 2025. A 2025 shredding date is being set and residents will be notified accordingly.

Mr. Scheucher reported on the Finance Committee meeting and a copy of the report for the month is appended hereto and incorporated in these Minutes by reference.

Ms. Hiltzley, reporting on behalf of the Planning and Zoning Commission and Architectural Board of Review, reported that black windows were approved for the residence on Eagle Road, subject to darker trim being added to the residence and significant landscaping, which may be in process prior to the final approval of the preliminary plan(s). Asphalt shingles have been approved for a residence on Rollin Road. A residence on Creawood Forest has proposed erecting a large accessory structure, the location for which has been approved. Approval was also granted for a generator with screening.

Ms. Winterer deferred to Chief Dondorfer, reporting for the Safety Committee. The Chief reviewed the statistics for the month. The boundary adjustment project has been completed. Lt. Gerics is graduating from the FBI academy this week. The Village's phone system will need to be upgraded. A residence on Metcalf Road is in violation for not having trees removed that had been marked by an "X" (identifying the need for removal). Other trees and fences in the Village were discussed. There have been 6 runs made this year by the Willoughby Hills EMS department.

Mr. Doty deferred to Director Haynik, reporting for the Service Department. He stated that there has been a significant usage of road salt this year. The new truck is being assembled and will be delivered in late 2025. There was discussion regarding another old truck, which will be replaced with a newer edition by next winter.

Ms. Winterer, reporting on behalf of the Charter Review Commission, stated that there have been two (2) meetings held thus far. Topics discussed have included an employee's right to counsel if discipline is being imposed (but not at the expense of the Village), and making permanent the "temporary" levy for police, fire, emergency medical services and other public services.

Mr. Scheucher then moved to adjourn to executive session for the purpose of discussing the acquisition, leasing or disposition of Village property, which motion was seconded by Mr. Doty.

Roll Call:      Yeas:    Bowden, Doty, Hiltsley, Knezevic, Scheucher, Winterer  
                     Nays:    None

Motion carried  
Meeting adjourned to  
executive session at 9:02 a.m.

The meeting was reconvened by the Mayor at 9:57 a.m.

There being no further matters to come before Council, Mr. Scheucher moved to adjourn the meeting, which motion was seconded by Mr. Doty.

Roll Call:      Yeas:    Bowden, Doty, Hiltsley, Knezevic, Scheucher, Winterer  
                     Nays:    None

Motion carried  
Meeting adjourned at 9:57 a.m.

Respectfully submitted,

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Ryan W. Cox, Mayor

APPROVED: \_\_\_\_\_, 2025

ATTEST: \_\_\_\_\_  
Robbi Laps, Clerk-Treasurer



March 10, 2025

# Finance Committee Report – March 10, 2025, Meeting

The Committee executed its standard agenda approving the February meeting minutes.

The first half property tax advance of \$105,000 arrived. Last year, the first half advance was \$71,000 for comparison.

Local Government Fund revenue for February was \$12,783 compared to February 2024 at \$15,615.69.

Interest income was \$13,976 compared to this month in 2024 at \$14,216.97.

Total revenue for the month was \$136,889. A year ago: \$115,925. The difference largely attributable to property tax income.

Total expense was \$193,695. A year ago: \$138,197. The new police cruiser (Dodge Durango) represents most of the difference.

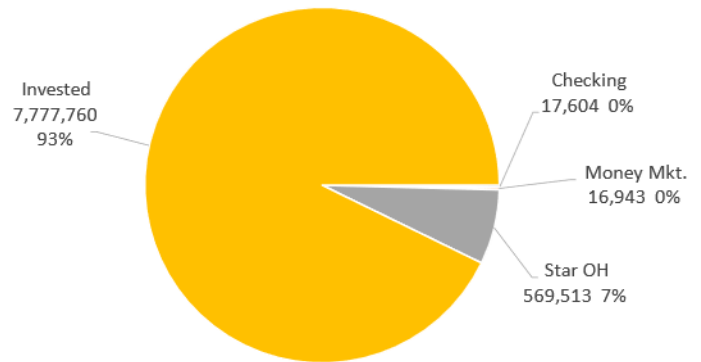
Total funds balances were \$8,381,821. A year ago: \$8,700,128. A decline of \$318,307 over the year. In the interim, a new, large service truck, new police cruiser, fire contract increase and catch-up, police radios, and payroll all adding to the apparent decline.

Total fund trajectory estimates February 2020 to have been \$9,876,355 vs. the February 2030 projected to be \$7,998,929, a decline of \$1,877,426 over 10 years, said decline linearly averaging \$187,743 per year, an average decline of 2.35% per year. While the total funds trajectory still flattens, the General Fund trajectory still predicts a decreasing balance in the years ahead. See Funds Forecast graphic.

As of February 2025, funds are allocated as follows:

Total funds	8,381,821
Checking	17,679
Checks outstanding	(75)
Deposits outstanding	-
Star OH	569,513
Money Market	16,943
Invested	7,777,760
Total Check	8,381,821

Cash Allocation ending February 2025



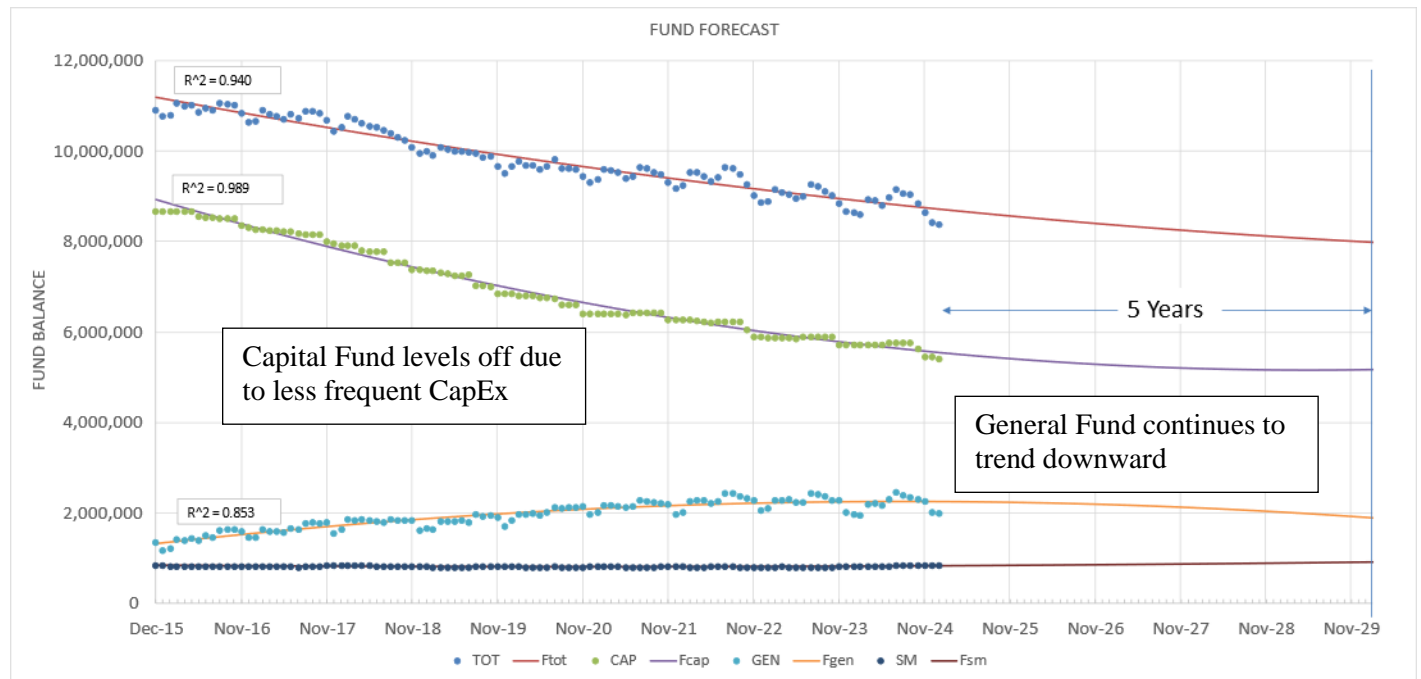
Fund balances were as follows:

Fund	JAN 2025	FEB 2025	Change
GENERAL	2,026,488	1,995,212	(31,276)
STREET MAIN	846,150	849,490	3,339
MAIN LICENSE	4,712	5,166	454
CAPITAL	5,453,361	5,412,305	(41,056)
POLICE PENSION	103,243	95,647	(7,595)
LAW ENFORCEME	560	560	0
DRUG FINES	150	150	0
POL.PROF.TRNG.	11,945	11,945	0
NOPEC	1,860	2,360	500
AMER. RESCUE PL	(0)	(0)	0
POL,FIRE,EMS,SEF	(9,843)	8,986	18,829
Totals	8,438,627	8,381,821	(56,805)

Star Ohio annualized yield as of 3/7/2025 was 4.56% ↓ with average days to maturity of 32.5 ↑.



March 10, 2025



Funds forecast showing notable, evolving trends in Capital and General Funds.

End of report, respectfully submitted, Karl Scheucher, Waite Hill Council, Finance Committee Chairperson